

February 23, 2007

Executive Director
Street Address
City, California

Dear Executive Director:

In an effort to provide statewide leadership, increase efficiencies, break down silos and provide seamless services to county commissions the Program Management Division has reorganized. Effective immediately counties will be provided with a single point of contact. We believe this will result in an increase in communication, improved professional development and more consistent information sharing. The Division will now be known as the Program Management Team (PMT).

Consultants on the PMT are assigned to specific geographical regions and will assist you with all questions regarding any of your First 5 California programs and projects. These include:

1. School Readiness Program (SR)
2. Power of Preschool Demonstration Projects (PoP)
3. Special Needs Demonstration Project (SNP)
4. Health Access Program
5. Principles on Equity Project
6. Regional Technical Assistance
7. Kits for New Parents
8. Comprehensive Approaches to Raising Education Standards for the Early Learning Workforce (CARES)
9. Affordable Buildings for Child Development-Connecting Constructions (ABCD)

The Special Needs Demonstration Project (SNP) has completed two successful years of a four year project. In order to continue to meet the specific requirements of the SNP, Erin Dubey and Kimberly Fedyna have been assigned to work directly with the demonstration sites.

Attached is a listing with the names and contact information of the consultant who will be serving your region. This listing also indicates the program area for which the consultant serves as the lead. In addition to the consultants, the management team includes Maria Balakshin and Yvette Rowlett.

Name
Date
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We are pleased to announce these changes and are confident that this new organizational structure will better serve you in your efforts to provide first-class programs and services to California's children, ages 0-5 and their families.

Sincerely,

Kris Perry
Executive Director

CS:mb
Attachment